

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF STEGER, WILL & COOK
COUNTIES, ILLINOIS

The Board of Trustees convened in regular session at 7:00 P.M. on this 6th day of February 2006 in the Municipal Building of the Village of Steger with President Sherman in the Chair and presiding and Village Clerk Carmen S. Recupito, Jr. attending.

The Village Clerk called the roll and the following Trustees were present: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. Also present were, Police Chief Richard Stultz, Superintendent Bill Cox, Fire Chief Al Martinez, Village Administrator Conrad Kiebles, and Village Engineer Joseph A. Schudt.

Trustee Seehausen moved that the reading of the minutes be dispensed with as all members have copies and they be accepted as written. Trustee Kozy seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

TRUSTEE HONEA'S REPORT

Trustee Honea reported that for the month of January 2006, the Fire Department had a total of 210 hours of firefighter training, 3 hours of special training, 36 hours of E.M.S. training, 77 ambulance calls and 14 fire calls for a total of 91 calls for the month.

Trustee Honea advised that anyone interested in helping Mary get out of jail, fundraiser for Muscular Dystrophy, donations are still being accepting.

TRUSTEE PETERSON'S REPORT

Trustee Peterson reported that he received letters from the plumbing and electrical inspectors regarding homeowners doing plumbing and electrical work. Trustee Peterson advised that homeowners are not required to obtain permits to do plumbing or electrical work in their homes; however, if the work is being done by someone other than the homeowner or if the house is being rehabbed, rented or sold a licensed plumber and electrician must be contracted to do the work and a permit is required.

Trustee Peterson reported that for the month of December 2005 there was a total of 10 new building permits issued for a total revenue collected of \$1,844.00 and 1 new garage permit was issued for a total revenue collected of \$291.00. Trustee Peterson further reported that for the month of December 2005 there was a total of 9 repair permits issued for a total revenue collected of \$1,553.00.

Trustee Peterson reported that for the month of January 2006 there was a total of 16 new building permits issued for a total revenue collected of \$9,010.03, and 1 new construction permit issued for a total revenue collected of \$6,582.03. Trustee Peterson further reported that for the month of January 2006 there was 1 room addition permit issued for a total revenue collected of \$341.00, 13 repair permits issued for a total revenue collected of \$1,847.00 and 1 sign permit issued for a total revenue of \$240.00.

TRUSTEE PETERSON'S REPORT (CONT.)

Trustee Peterson reported that the Plan Commission met and there are two (2) recommendations on the agenda for the Board to consider tonight.

Trustee Peterson also reported that on the agenda for the Board to consider tonight is a recommendation from Code Enforcement Officer Ed Myers to start procedures for condemning a house on Phillips Avenue.

Trustee Peterson reported that the Village was recently notified that they will be receiving a grant from the State of Illinois in the amount of \$30,000.00, which will be applied towards the Village's Economic Development activities including consultant fees. Trustee Peterson thanked State Representative George Scully, Village Administrator Conrad Kiebles, Mayor Louis Sherman, and State Senator Debbie Halvorson for their assistance in obtaining this grant.

Trustee Peterson reported that the Plan Commission held a public hearing regarding the Economic Development Committee's recommendation for the downtown area and their recommendation is on the agenda for tonight.

Trustee Peterson reported that the Economic Development Committee met last Thursday and members from the town of South Holland made a presentation regarding the activities happening in their town. Trustee Peterson further reported that South Holland is scheduled to have a train stop on the new rail line.

Trustee Peterson announced that the next meeting for the Economic Development Committee would be on Thursday, March 2, 2006 at 7:00 PM here at Village Hall. Trustee Peterson advised anyone interested may attend the meeting and he further advised that the consultants hired by the Village will be present and will be giving an update on activities they have performed for the EDC.

TRUSTEE KAISER'S REPORT

Trustee Kaiser reported that for the month of January 2006 E.S.D.A. worked a total of 528 hours.

Trustee Kaiser reported that the top three (3) units for the month were Unit 708, Mark Cooper with 54 hours, Unit #703, Norm Flaig with 50 hours, Unit #710 Mike Lopez with 37 hours.

Trustee Kaiser reported that E.S.D.A. has upcoming training in the following: weapons of mass destruction, weather spotter, hazardous material awareness, ground search, and C.E.R.T.

TRUSTEE KOZY'S REPORT

Trustee Kozy reported that he is happy to announce that the grant for the redevelopment of Veteran's Park in the amount of \$75,000.00 has been approved. Trustee Kozy thanked State Representative George Scully and Village Administrator Conrad Kiebles for their help in securing the grant.

TRUSTEE KOZY'S REPORT (CONT.)

Trustee Kozy reported that Recreation Board Chairman Terry Ooms has been working with some local contractors who are willing to donate time and materials towards the rebuilding of the football building. Trustee Kozy advised he would keep the Board informed, as information is available. Trustee Kozy thanked Mr. Ooms for all the time and effort he has donated into this matter.

TRUSTEE SEEHAUSEN'S REPORT

Trustee Seehausen read the following from the Water Operator's Report for the month of January 2006: Well #1 ran 66 hours and pumped 1,298,000 gallons of water, Well #2 ran 222 hours and pumped 9,499,000 gallons of water and Well #3 ran 312 hours and pumped 10,231,000 gallons of water for a total of 21,028,000 gallons of water pumped during the month. Trustee Seehausen further reported that there were two (2) water main breaks and four (4) service lines were repaired during the month of January 2006. Trustee Seehausen also reported that all water samples came back satisfactory.

TRUSTEE FAJMAN'S REPORT

Trustee Fajman reported that for the month of January 2006 the Police Department handled a total of 1,645 calls, which included 49 juvenile calls. Trustee Fajman further reported that for the month of January 2006, 190 tickets, 261 C-tickets, and 31 A-O tickets were issued along with 49 arrests made.

Trustee Fajman reported that the Police Department just applied for a grant called "Kids Can't Buy Them Here" in the amount of \$1,430.00, which will be used to educate and enforce the ordinance of illegal sale of tobacco to minors.

Trustee Fajman reported that the Police Department was awarded a grant for two (2) mobile data units, which will be put in two (2) squad cars. Trustee Fajman further reported the grant was for \$10,809.00 and the Village's match of \$3,744.00 will be paid out of the drug forfeiture fund.

INTRODUCTION OF REPRESENTATIVE GEORGE SCULLY

Village President Sherman introduced Representative George Scully. Mr. Scully advised that it has been a pleasure working with the Steger Village Board and that in addition to the grants already received for the Economic Development Committee and the Redevelopment of Veteran's Park, he is working with Mayor Sherman on additional grant funds for the Village.

BILLS

Trustee Seehausen made a motion to suspend the reading of the bills and to pass the bills for payment. Trustee Kozy seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

COLLECTOR'S REPORT

The Village Clerk read the gross payroll for January 2006, which was \$194,095.10.

The Village Clerk read the Thorn Creek Basin Sanitary District Charges for the month of January 2006, which was \$29,102.54.

The Village Clerk read the following Collector's Report for January 2006:

Municipal Sales Tax for November 2005	\$	38,263.16
Telecommunication Tax for November 2005	\$	29,948.27
State Income Tax for November 2005	\$	42,828.48
Local Use Tax for December 2005	\$	8,870.17
Replacement Tax for December '05 - January '06	\$	3,923.04
Motor Fuel Tax for November 2005	\$	23,297.22
Utility Revenue for December 2005	\$	19,892.92
Utility Revenue for December 2005	\$	19,289.76
Will County Fines for January 2006	\$	DELAYED
Cook County Fines for November 2005	\$	DELAYED

Trustee Seehausen moved to accept the reports and place them on file. Trustee Fajman seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

CORRESPONDENCE

The Village Clerk read a letter from the Girl Scouts of South Cook County, Inc. requesting that the Village proclaim March 12th through March 18th, 2006 as "Girl Scout Week in Steger". Trustee Peterson made a motion to approve the request. Trustee Honea seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk read a letter from Girl Scouts of South Cook County, Inc. requesting permission to use the Village Hall parking lot as a pick-up and return site, on weekdays from June 12th through August 4th, 2006, for approximately 1 to 10 children that will be attending a summer activity camp. Trustee Kozy made a motion to approve the request. Trustee Honea seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

The Village Clerk read a letter from Hubbard Trail Girl Scout Association requesting permission to use Fire Station No. 1 as their delivery and pick-up site for their annual cookie sale on March 3rd, 2006. Trustee Honea made a motion to approve the request. Trustee Kaiser seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, and Honea. Trustee Peterson abstained. President Sherman voted aye. Motion carried.

The Village Clerk read a letter from Senior Services Center of Will County asking for financial assistance for the programs and services provided to the older adults in Steger. Trustee Seehausen made a motion to contribute \$250.00 as done in the past. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

CORRESPONDENCE (CONT.)

The Village Clerk read a memo from the Fire and Police Board requesting permission to use the Village Meeting Room on Saturday, April 29, 2006 from 8:00 AM until 12:00 PM and Saturday, May 13, 2006 from 8:00 AM until 4:30 PM for the oral exams for updating the Police Sergeant eligibility list. Trustee Fajman made a motion to approve the request. Trustee Seehausen seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

The Village Clerk read a memo from Superintendent William Cox requesting permission for him and Foreman Mike Stout to attend the annual Water Conference in Springfield, IL. Trustee Seehausen made a motion to approve the request. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

OLD BUSINESS

The Village Clerk announced that a letter was received from the Illinois Department of Natural Resources informing the Village that a grant in the amount of \$75,000.00 was approved for the Veteran's Park Redevelopment project.

NEW BUSINESS

ORDINANCE NO. 928

ORDINANCE ESTABLISHING THE POSITION OF ASSISTANT SUPERINTENDENT OF PUBLIC WORKS

The Village Clerk read Ordinance No. 928 "Ordinance Establishing the Position of Assistant Superintendent of Public Works". Trustee Seehausen made a motion to adopt Ordinance No. 928. Trustee Peterson seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

Appointment of Michael Stout as Assistant Superintendent of Public Works

Village President Sherman announced the appointment of Michael Stout to the position of Assistant Superintendent of Public Works with the concurrence of the Board. Trustee Peterson made a motion to concur with the appointment. Trustee Honea seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

Promotion of Edward Pansa

Village President Sherman announced the promotion of Edward Pansa to the position of Foreman for the Department of Public Works to fill the vacancy created by Michael Stout. Trustee Fajman made a motion to concur with the promotion. Trustee Kaiser seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

NEW BUSINESS (CONT.)

RESOLUTION NO. 911

**RESOLUTION AUTHORIZING THE VILLAGE OF
STEGER TO MAKE APPLICATION FOR COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDS AND
AUTHORIZING THE VILLAGE PRESIDENT AND
VILLAGE CLERK TO EXECUTE CERTAIN
DOCUMENTS FOR AND ON BEHALF OF THE
VILLAGE**

The Village Clerk read Resolution No. 911 "Resolution Authorizing the Village of Steger to Make Application for Community Development Block Grant Funds and Authorizing the Village President and Village Clerk to Execute Certain Documents for and on behalf of the Village". Trustee Seehausen made a motion to adopt Resolution No. 911. Trustee Peterson seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk read the business license application for Asia's Best Oriental Store at 3335 Chicago Road. Trustee Peterson made a motion to approve the business license pending inspections. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk read the business license application for McDaniel Speed and Performance, Inc. at 3236 Union Avenue Unit A. Trustee Peterson made a motion to approve the business license pending inspections. Trustee Kaiser seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

**Discussion of raising the water and sewer rates due to Thorn Creek Basin
Sanitary District Infiltration/Inflow Limit Ordinance**

Village President Sherman advised that he will be appointing a committee to assess the situation and to make a recommendation to the Board.

Security System for Community Center

The Village Clerk read a proposal from Protection One for the installation, monitoring and monthly maintenance for a security system and an access control system for the Steger Community Center. Trustee Kozy made a motion to accept the proposal and install the security system in the Community Center. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

NEW BUSINESS (CONT.)

Awarding of the bids for the surplus computers, fax machines and printer

The Village Clerk announced that the bid opening for surplus computers was scheduled for Friday, February 3, 2006 at 10:00 AM. Village Clerk Recupito advised that no bids were received prior to the bid opening; however, one (1) sealed bid was received at 11:30 AM. Trustee Peterson made a motion to approve the Village Clerk to open the sealed bid. Trustee Honea seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

Village Clerk Recupito opened the sealed bid and announced it was from Patty Brennan for all computer accessories in the amount of \$150.00. Trustee Peterson made a motion to table for further study. Trustee Honea seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

Discussion on making a change in the Personnel Policy Manual authorizing reimbursement of the difference between the cost of a regular drivers license and a commercial drivers license to all Public Works employees upon renewal of their drivers license

Trustee Seehausen stated that the cost difference between a regular drivers license and a commercial drivers license is \$55.00. Trustee Seehausen made a motion to make the change in the Personnel Policy Manual. Trustee Peterson seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk read a request from Fire Chief Al Martinez to advertise for bids on two surplus vehicles: a 1996 Crown Victoria and a 1983 Ford F600 utility fire truck. Trustee Seehausen made a motion to approve the request and to advertise for bids. Trustee Honea seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

The Village Clerk read a memo from Code Enforcement Officer Myers requesting that the Board start condemnation procedures on the vacant house at 3411 Phillips Avenue. Trustee Peterson made a motion to have the Village Attorney start the condemnation procedures. Trustee Fajman seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

The Village Clerk read the recommendation from the Plan Commission to accept the subdivision plans submitted by William A. Brooks contingent on all recommendations from the Fire Department and the Village are met by the developer. Trustee Peterson made a motion to concur with the recommendation of the Plan Commission based on the contingencies. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

NEW BUSINESS (CONT.)

The Village Clerk read the recommendation from the Plan Commission to accept the revised downtown business district proposed by the Economic Development Committee. Trustee Peterson made a motion to concur with the recommendation of the Plan Commission and to have the Village Attorney draw up the necessary ordinance. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

ANNOUNCEMENTS

Swearing in of probationary patrolman Richard Elza

Village Clerk Carmen S. Recupito, Jr. swore in Richard Elza as a Patrolman.

Appointment of John Geraci and Tony Brooks to the Steger Recreation Board

Village President Sherman announced the appointment of John Geraci and Tony Brooks to the Steger Recreation Board with the concurrence of the Village Board. Trustee Kozy made a motion to concur with the appointments. Trustee Fajman seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk read a letter from Dana Qunell resigning from her position as Community Center Director effective February 19, 2006. Village President Sherman thanked Dana for 10 years of service and said she will be sorely missed.

Appointment of Diana Rossi as Community Center Director

Village President Sherman announced the appointment of Diana Rossi to the position of Community Center Director with the concurrence of the Board. Trustee Honea made a motion to concur with the appointment. Trustee Peterson seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

Village President Sherman announced that Cindy Geoghegan would be made a full time employee at the Community Center with the concurrence of the Board. Trustee Honea made a motion to concur with promotion to full time. Trustee Peterson seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

The Village Clerk announced that the next Village Board Meeting would be on Tuesday, February 21, 2006 at 7:00 PM.

The Village Clerk announced that there would be a Public Hearing regarding the Application for the Community Development Block Grant Program on Tuesday, February 21, 2006 at 7:15 PM following the Regular Board Meeting.

COMMENTS FROM THE FLOOR

A resident asked what kind of project is going on in the area north of Patricia Lane and Lisa Lane, he has noted that the trees in the area are being cleared, and he is concerned about the access points.

Mark Garity noted that employees of the Village of Robbins are doing the clearing of the trees in the area of Patricia Lane and Lisa Lane.

REQUEST TO GO INTO EXECUTIVE SESSION

Trustee Seehausen made a motion to go into Executive Session to discuss personnel and litigation. Trustee Kozy seconded the motion. Voice vote was requested and all aye votes were recorded. Motion carried.

The Board adjourned into Executive Session at 7:32 PM.

The Board reconvened from Executive Session at 9:01 PM.

Village Clerk Recupito called the roll and the following Trustees were present: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. Also present was Village President Sherman.

Trustee Peterson made a motion to make the change to the Work Policy. Trustee Honea seconded the motion. Roll was called and the following Trustees voted aye: Fajman, Seehausen, Kozy, Kaiser, Peterson, and Honea. President Sherman voted aye. Motion carried.

There being no further business to discuss, Trustee Seehausen moved that the meeting adjourn. Trustee Kozy seconded the motion. Voice vote was requested and all aye votes were recorded.

MEETING ADJOURNED AT 9:03 PM

Louis Sherman, Village President

Carmen S. Recupito, Jr., Village Clerk