

Gazebo Usage Request Form

The Village of Steger has a gazebo on Halsted Boulevard near 34th Street. This gazebo is often used for weddings and other gatherings. In order to use the gazebo, at no cost, a resident must apply by completing this form. The request will be submitted to the Board of Trustees at their next regularly scheduled meeting. Your request must be received by noon on the Thursday prior to next meeting to be considered. Board meetings are held on the 1st and 3rd Mondays of each month at 7pm (excluding holidays) **Please be advised that alcohol is not allowed on Village property. Electricity is not provided and parking is limited.** All events must conclude by dusk. By ordinance, signs, Streamers, balloons, etc. may not be attached to utility poles in the village. No decorations of ANY kind may be used at the Veterans' Memorial at any time.

Resident's Name: _____

Resident's Address: _____ Steger, IL 60475

Resident's Phone Number: (____) _____ - _____ or (____) _____ - _____

Day/Date Requested _____ Time _____ to _____

Type of event? _____ Explain: _____

How many adult guests will attend? _____ How Many Children? _____

Will tents be used on the Boulevard? _____ How Many? _____

Sizes of tents to be used: _____ Are you bringing tables? _____

Chairs? _____ How Many? _____

Will refreshments be served? _____ Explain: _____

Will you be using Inflatables or other rental equipment at the event? _____

Explain: _____

Will you be decorating the gazebo or surrounding property? _____ Explain: _____

Signature _____

Date Requested: _____